

HAMILTON COUNTY BOARD OF COMMISSIONERS
FEBRUARY 11, 2008

The Hamilton County Board of Commissioners met on Monday, February 11, 2008 in the Commissioners Courtroom in the Hamilton County Government and Judicial Center, One Hamilton County Square, Noblesville, Indiana. The Commissioners met in Executive Session in Conference Room 1A at 1:00 p.m. President Altman opened the public session at 1:45 p.m. and declared a quorum present of Commissioner Christine Altman and Commissioner Steven A. Holt. Commissioner Steven C. Dillinger was absent. The Pledge of Allegiance was recited.

Approval of Minutes

Holt motioned to approve the minutes of January 14, 2008, January 17, 2008 and January 24, 2008. Altman seconded. Motion carried unanimously.

Executive Session Memoranda

Holt motioned to approve the Executive Session Memoranda of February 11, 2008. Altman seconded. Motion carried unanimously.

Highway Business [1:55]

Concurrence with Traffic Study Correspondence

Mr. Jim Neal requested approval of the list of correspondence concerning investigations of requests for signage on Hamilton County Roads. 1) Beverly Moore concerning curve signs, guardrail and “School Bus Turnaround” warning signs on Ray Parker Road north of 246th Street in White River Township. The highway department recommends installing Turn warning signs with 20 mph supplemental plaques for the northern turn. Do not sign the southern alignment change. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Bridge #174 Federal Aid Application

Neal requested approval and the President’s signature on the Federal Aid Application for Bridge #174, Atlantic Road over Mud Creek between 146th Street and 156th Street. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Bridge #224, Allisonville Road over Stony Creek

Neal stated the highway recommends nothing be done at this time regarding pedestrian access on Bridge #224, Allisonville Road over Stony Creek. This is due to the cost and knowing there will be trails built to connect to it. We do not want to build something now that will not fit in the future plan. Altman stated the current design has three to four feet on either lane to handle bike and pedestrian traffic; it is just not the best of all worlds with respect to a pedestrian crossing? Mr. Matt Knight stated it would have 4’3” shoulders on each side, outside the travel lane. Altman stated she understands the reasoning and does not mind taking a pass now with the understanding that it is our intent to facilitate a more appropriate pedestrian crossing at such time as the trails are installed. Holt motioned to accept the highway’s recommendation with the caveat that Commissioner Altman made with regard to future review when the trails are near reality. Altman seconded. Motion carried unanimously.

117th and Olio Road Amendment to Bid for Excess Real Estate

Neal requested approval of an amendment to the bid for excess real estate along Olio Road at 117th Street with Thompson Thrift. The original bid from Thompson Thrift has been revised to include the corner cuts at 117th Street, which they wish 117th Street be abandoned. Holt motioned to approve. Altman seconded. Altman confirmed that the amendment increased the purchase price to \$98,117. Altman asked if that also extended time to close to May 1? Neal stated yes. Altman asked if that is a closure extension, not a extension of the deal? It is a drop dead to close? Mr. Tim Knapp stated yes. Motion carried unanimously.

Bid Opening

Tandem Axle Dump Truck [2:02]

Mr. Mike Howard opened the bids for the Tandem Axle Dump Truck for the highway department. HCBid Form 06/03, Non-Collusion Affidavit and Bid Bonds are included unless otherwise specified. 1) Brickyard International - \$173,909.00. 2) Stoops Freightliner - \$168,400 plus \$5,261 for a ¼” stainless steel floor. 3) Utility Peterbuilt of Indianapolis - \$199,305.00. Howard recommended the bids be forwarded to the highway department for review and recommendation at the next meeting. Holt so moved. Altman seconded. Motion carried unanimously.

96th Street/421 Interlocal Agreement with Marion County

Mr. Brad Davis requested approval of an Interlocal Agreement with Marion County regarding the Commerce Drive project (96th Street approximately 400 feet east of U.S. 421 to Sycamore Road, east of Shelborne Road. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Riverwalk Project

Davis stated there was a bid opening for the Riverwalk Project on February 6, 2008. An unofficial bid was received in the amount of \$961,981.60 from Sunesis Construction. We are waiting for it to become an official award. Davis stated there were three bidders with a high bid of \$1,755,376 from Schutt Lookabill and the next bid was from Beatty Construction in the amount of \$1,359,531. Engineers Estimate was \$1,100,000.

2008 Annual Highway Bid Awards

Davis recommended the 2008 Annual Highway Bids be awarded as follows:

Category 1a Stone Aggregates – Irving Materials, Inc. with the exception of Martin Marietta for use of #53 stone for the area west of US 31.

Category 1b Gravel Aggregates – US Aggregates, inc.

Category 2 Bituminous Mixes – Shelly & Sands, Inc. 12.5mm Intermediate mix for areas west of US 31 and 19mm Intermediate mix for areas west of SR 19. All other locations and mixes award to E&B Paving, Inc.

Category 3a Liquid Asphalts (Plant pick-up) – award to Asphalt Materials, Inc.

Category 3b Liquid Asphalts (job site delivery) award to Asphalt Materials, Inc.

Category 4a Pipes/Drainage Structures Corrugated Metal Pipe award to St. Regis Culvert

Category 4b Pipes/Drainage Structures Metal Pipe Arch award to St. Regis Culvert for 14 gauge and CPI/Debco for 12 gauge.

Category 5 Pre-Engineered Timber Bridges & Components award to American Timber Bridge & Culvert, Inc.

Category 6 Gasoline/Fuel award to Hamilton County Co-Op.

Category 7 Treated Salt award to Cargill, Inc.

Category 8a, 8b, 8c Pavement Traffic Markings award to Highway Technologies, Inc.

Category 8f, 8g Pavement Traffic Markings award to Airmarking, Inc.

Category 8d, 8e Pavement Traffic Markings award to Interstate Road Management, Inc.

HAMILTON COUNTY BOARD OF COMMISSIONERS
FEBRUARY 11, 2008

Category 9 Weed and Brush Control award to Townsend Tree Service Company, Inc.

Category 10 Tree and Stump Approval award to Asplundh Tree Expert Company.

Holt motioned to approve. Altman seconded. Motion carried unanimously.

Federal Submittals

Davis stated Jan Powell called to tell him federal submittals for the 2009 Appropriations Bill are due by February 22 in Senator Lugar's office and March 2 for Congressman Burton and Senator Bayh. Davis recommended 146th Street west, Riverwalk Phase 2, and the Pleasant Street Bridge. Davis also discussed if the Safety Loop Corrections Bill is not approved soon we should try to get that language corrected in the 2009 Bill to free up the 146th Street extension funds and Hazel Dell earmark. Holt motioned to stay the course on 146th Street West, that we request funding for Riverwalk, Phase 2 and ask to include the Monon Extension north. Altman seconded. Motion carried unanimously. Davis stated Powell asked if the airport should be included? Howard stated until the airport master plan is completed it will not be eligible for any earmarks.

County Awards

Davis presented plaques to the Commissioners from the ACEC for the Fall Creek Road Bridge over Geist Reservoir and the 146th Street extension with the City of Noblesville. The Indiana Chapter of the Indiana Concrete Association presented an Excellence in Concrete Pavement award for 146th Street extension.

Arcadia Road and 274th Street

Holt passed on a letter from Ray Adler requesting the Stop signs be switched on Arcadia Road and 274th Street to the highway department for their review.

2008 Digital Orthophotography RFP Award

Mr. Larry Stout recommended the RFP (Request for Proposal) for the 2008 Digital Orthophotography be awarded to Woolpert. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Public Records Request

Stout stated we have received a request from one of the companies, who submitted a proposal for the Digital Orthophotography, for copies of all of the proposals that were submitted. Two of the proposals are marked proprietary and confidential. Stout requested an opinion from the County Attorney if those documents are public record and can be distributed? Howard asked if they were opened or did we just acknowledge them and referred them to Stout? Stout stated they were opened and acknowledged who submitted RFP's. In his opinion there are no trade secrets contained. Howard asked if Stout reviewed those as part of your review of public records on that issue? Stout stated yes. Howard stated Stout should notify those people that you believe they are available under the Public Access law and under advice of counsel you will be releasing them within 10 days unless there is a court order or other mandate that prohibits you from doing that.

ISSD Purchase Order

Ms. BJ Casali requested approval of a Purchase Order for seven (7) semi-ruggedized Panasonic Toughbooks for the Sheriff's Investigations unit. The cost is \$21,574.00. These are in the 2008 budget and purchased from the State QPA. Holt motioned to approve. Altman seconded. Motion carried unanimously.

New World Conference

Casali stated Jeremy Hunt and Steve Dirks will be attending the New World Conference and Training from April 26-May 1, 2008. Altman asked if their costs are underwritten through the UASI Grant? Casali stated their costs for the room and seminar are covered under the grant. Transportation is not.

IT Directors Conference

Casali stated she and Julie Crask will be attending an IT Directors Conference in Bloomington, IN on February 13 and 14, 2008.

Odyssey Software

Casali stated they met with Andy Cain, State Supreme Court IT Director, to discuss the implementation of the new Odyssey Software. He was very impressed with our IT infrastructure and our desktop standards for PC's. His only comment was that Hamilton County's MOU was the second one received, behind Allen County.

Buildings and Grounds Contract Renewals [2:25]

HVAC Agreement

Elevator Agreement

Howard stated Darren Murphy has reviewed the HVAC agreement and returned them to Scott (Warner). Altman stated it is a five year agreement. Altman asked if we could have a stated policy that the Commissioners adopt that states "not withstanding any agreement that is presented we award only one year at a time". If it is presented for longer than that we have the right per State Statute; attach it to everything we sign and send it back to the vendor. If the vendor does not like it they need to reply or reject our acceptance within 10 days. Howard stated we do not have a draft of the contract changes at this meeting. Holt motioned to table both agreements. Altman seconded. Motion carried unanimously.

First Indiana Bank Building Demolition

Swift stated Scott Warner has not heard from Larry Roudebush regarding demolition of the First Indiana Bank Building.

Flower Bid

Altman asked if there is a motion to allow Warner to bid for flowers under the specifications he has requested? Holt so moved. Altman seconded. Motion carried unanimously.

Election Software Maintenance Agreement

Ms. Kim Rauch stated the Clerk has requested approval of the Election Management System Software Maintenance Agreement with MicroVote General Corporation. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Attorney [2:30]

Westfield Washington Public Library Common Wage Determination Committee

Howard stated Wright & Associates has requested an appointment for the Westfield Washington Public Library Common Wage Determination Committee. They have recommended Bob Smith. Holt motioned to appoint Bob Smith. Altman seconded. Motion carried unanimously.

HAMILTON COUNTY BOARD OF COMMISSIONERS
FEBRUARY 11, 2008

Jail Expansion Project

Howard reported that the Bonds for the Jail Expansion Project have been sold. It was initially approved on a not to exceed of \$3.6 million a year in lease rental payments; the schedule indicates it will be \$3,050,000 a year in lease payments over 22 years. Standards and Poor's have given Hamilton County a rating of AA+ and Moody's rating is a AA1. The Bonds should close next week. Notice to Proceed for all contracts will be issued next week. Altman asked if we issued for the full complex in one Bond issue? Howard stated yes. We did a Bond Anticipation Note (BAN) in May which started the north expansion and service building. That BAN expired in December 1, 2007, we paid that off and issued a Note to do the foundation work for the community corrections site and south side project out of the ground. Our contingency is reduced. We did not pay interest during that time. Altman asked what is the principal amount of the Bonds? Howard stated our instructions were not to exceed \$43 million; our proceeds of the sale were \$43 million with a face amount of \$41,635,000.

Liability Trust Claim

Howard requested approval of a Liability Trust Claim payable to The Mediation Group, LLC in the amount of \$336.00. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Administrative Assistant

Employee Delinquent Property Tax List

Mr. Fred Swift stated he has received the list of delinquent property tax payments for county employees. Swift will send letters to these employees and recommended the due date be April 1, 2008. Altman so moved. Holt seconded. Motion carried unanimously.

Major Initiatives

Swift stated the Auditor has requested a paragraph on the Major Initiatives for the Comprehensive Annual Financial Report (CAFR). The Highway Department will handle their paragraph. Swift asked if there is any other initiative the Commissioners would like to feature? Altman suggested the Jail project.

Voter Registration Office Hours

Swift stated the Voter Registration office has requested permission to open their office on Saturday, April 5, 2008 for registering voters. The deadline to register is Monday, April 7, 2008. They will set up tables in the lobby. This will involve security and overtime for the Voter Registration employees. Altman preferred they use time off in lieu of overtime. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Clay Township Wage Determination Committee

Swift stated Clay Township has requested a Wage Determination Committee appointment for a fire station rehabilitation project. They have recommended Bill Karns. Holt motioned to approve. Altman seconded. Motion carried unanimously. Holt motioned to appoint Jane Merrill as an alternate. Altman seconded. Motion carried unanimously.

2008 Janus Contract

Swift requested approval of the 2008 Janus Contract in the amount of \$550,000. This amount has been budgeted. The 2007 amount was \$500,000. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Sheriff [2:42]

Geist Half-Marathon 5K

Major Mark Bowen stated they have an organizational meeting on Friday morning concerning the Geist Half-Marathon 5K on May 17, 2008. A portion of that will transpire in Hamilton County. Bowen requested permission to temporarily close the roads or restrict access during the race. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Auditor [2:43]

2007 Gross Wages

Ms. Robin Mills requested acceptance of the 2007 Gross Wages. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Payroll Claims

Mills requested approval of Payroll Claims for the period of December 31, 2007 – January 13, 2008 paid February 5, 2008 and January 14-27, 2008 paid February 8, 2008. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Vendor Claims

Mills requested approval of Vendor Claims. Altman asked if the claims pulled for payment February 12th were programming claims and were from Probation user fees? Mills stated yes. Altman asked for approval of the current claims. Holt so moved. Altman seconded. Motion carried unanimously. Holt motioned to remove the tabled claims off the table. Altman seconded. Motion carried unanimously. Altman stated Madonna (Waggoner) is going to adjust one claim to pull it into Probation user fees? Swift stated she has not brought that claim back yet. Altman motioned to approve the tabled claims from Probation User Fees. Holt seconded. Motion carried unanimously. Altman motioned to table the pending claim that Madonna is adjusting. Holt seconded. Motion carried unanimously. Holt motioned to approve the Surveyor Claim to USGS that was tabled on January 14, 2008. Holt stated we did not know why the claim was being taken out of the General Fund instead of Drainage. By recommending approval he is approving it be paid out of General Drain. Altman clarified that the motion is to approve the tabled claim out of the Drainage Fund? Holt stated correct. Altman seconded. Motion carried unanimously. Holt motioned to approve the remaining Probation Claim out of Probation User Fees upon re-submission. Altman seconded. Motion carried unanimously.

Worker's Compensation Claim

Mills requested approval to pay a Worker's Compensation Claim in the amount of \$18,760.94. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Holt motioned to recess the meeting to Conference Room 1A for the Downtown Seat Study discussion. Altman seconded. Motion carried unanimously.

Downtown Seat Study [2:59]

Mr. John Barbee, Envoy, Inc., stated their purpose today is to review the agenda of the Downtown Seat Study and re-cap the final population projections. Barbee stated the Population Projections have been done, the current assessment of facilities and employees is complete, employee projections are complete and relationships between

HAMILTON COUNTY BOARD OF COMMISSIONERS
FEBRUARY 11, 2008

departments they have started to identify but have not been documented. The next packet will have a list of options based on space needs, parking needs and transportation. Costs will be included with the options including looking at lots and facilities downtown as well as remote areas. There will also be a re-cap of the protected spaces.

Ms. Deborah Lazier, Structurepoint, reviewed the information on where the numbers came from and where they were extrapolated and the different methods used for collecting the data. Lazier stated there is a correlation of the county population and county employees; as the population increases the need for county employees increases. They have compared the past employee counts to the past populations. The employee information was gathered from 1997-2007 from the Human Resources Department. They calculated the ratio of employees to population between 1980 to 2007. The ratio for 2007 was very representative of past years and what we expect to see in the future. We applied this 2007 ratio to each of the county departments to come up with the number of employees to expect in the future. They have compared figures of Hamilton County to Marion and Allen Counties in Indiana. They looked at Johnson County, Kansas; Chester County, Pennsylvania; and Douglas County, Colorado. They determined the figures from Douglas County, Colorado were very good comparison for the current population of Hamilton County and Chester County, Pennsylvania was the most accurate as to comparing what you expect in the future. This was accurate in their population growths, income rates, family and household sizes, their ethnic diversity as well as number of county employees. In using the 2007 ration of employees to population they generated a chart of the count of employees and what you can expect in different types of facilities that house county employees.

Altman asked Holt where we stand on the Bill with the Township Assessors? Holt stated under the current Bill only Jackson Township would come in house. Altman asked about White River and Wayne? Holt stated he does not think the Assessor/Trustees are covered in the Bill. Swift stated there are two versions of the Bill right now. Barbee stated once that is established they can be incorporated.

Lazier asked the Commissioners if this is the methodology that they should be using to calculate needed office space for the future? Altman asked if this is their recommendation? Lazier stated yes. The Commissioners agreed.

Barbee stated the next step is working with Structurepoint and looking at the different options and they will present that information in May. Altman asked if it could be accelerated? Howard asked if they could have the parking information presented at the next Commissioners meeting? Barbee stated yes.

Barbee stated he will be bringing the Corrections Project updates to the second meeting of each month. Altman asked that this be put on the agenda after the Highway portion.

Holt motioned to adjourn. Altman seconded. Motion carried unanimously.

Commissioners Correspondence

HUD Fair Housing in CDBG

Beam, Longest and Neff Notice of Transmittals:

Bridge #224, Allisonville Road over Stony Ditch

Bridge No. 57, East 256th Street over Little Cicero Creek

IDEM Notice of Final Closure:

Noblesville Casting RWS III

IDEM Notice of Sewer Permit Application

116th Street & Shelborne Road Sanitary Sewer Extension – Carmel

121st Street & Shelborne/Kendall Wood Subdivision – Carmel

IDEM Notice of Land Application Permit

Town of Sheridan

IDEM Notice of Construction Permit Application

Hussey Lane Sanitary Sewer – Carmel

Tall Timbers Mobile Home Park – Noblesville

U-STOR - Fishers

IDEM Notice of State Operating Permit

Firestone Industrial Products Company – Noblesville

IDEM Notice of Amendment to Operating Permit

Indianapolis Woodworking, Inc.

Present

Christine Altman, Commissioner

Steven C. Dillinger, Commissioner

Steven A. Holt, Commissioner

Robin M. Mills, Auditor

Fred Swift, Administrative Assistant to Commissioners

Kim Rauch, Administrative Assistant to Auditor

Michael Howard, Attorney

Darren Murphy, Attorney

Doug Carter, Sheriff

Brad Davis, Highway Director

Jim Neal, County Highway Engineer

Joel Thurman, Highway Project Engineer

Amber Emery, Administrative Assistant to Engineer

Dave Lucas, Highway Staff Engineer

Robert Chadwell, Highway Inspector

Mark Fisher, Highway Project Engineer

Christopher Burt, Highway Engineering Technician

Tim Knapp, Highway Right-of-Way Manager

Matt Knight, Highway Bridge Program Engineer

Faraz Khan, Highway Staff Engineer

HAMILTON COUNTY BOARD OF COMMISSIONERS
FEBRUARY 11, 2008

Kathy Howard, Highway Department Administrative Manager
Bob Davis, Highway Superintendent
Dennis Neidigh, Crawford, Murphy & Tilly
Rob Borders, Noblesville Times
Patti Smith, BLN
Becki Wise-Kent, USI
Floyd Burroughs, FEBA
Tania E. Lopez, Indy Star
Jim Belden, County Council
John Barbee, Envoy, Inc.
Deborah Lazier, Structurepoint
Larry Stout, GIS
BJ Casali, ISSD

APPROVED
HAMILTON COUNTY BOARD OF COMMISSIONERS

ATTEST

Robin M. Mills, Auditor